

**MCT Board Minutes  
May 18, 2009**

A meeting of the MCT Board of Directors was held at 7548 Standish Place in Rockville, Maryland on Monday, May 18, 2009. The Board members in attendance were:

Paul Amon  
Toby Beach  
Dianne Butts  
Dennis Courtney  
Steve Friedman  
Henry Hailstock  
Greg Hamilton  
Marion Hayes Hull  
Merrill Hessel

Jim Klimaski  
Lee Klumpp  
Darryl Lesesne  
Elizabeth Ortega-Lohmeyer  
Marian Merewitz  
Charles Finn Peña  
Nancy Poole  
Della Stolsworth  
Noreene Wells

**Call to Order**

The meeting was called to order at 7:50 p.m.

Also in attendance were:

Richard Turner, MCT Executive Director  
Alysia Thaxton, Executive Assistant  
Don Katzen, Operations Director  
Debbie Billings, Business, Admin & HR Director  
Bill Stewart, Volunteer Association President

**Roll Call**

The following board members are absent from tonight's meeting:

Nancy Poole proxy to Lee Klumpp until she arrives.

**Approval of March 2009 Board Minutes**

Della Stolsworth and Noreene Wells seconded a motion to accept the March minutes. The motion passed unanimously.

**Presidents Report**

The Executive Committee met to discuss capital budget items. The committee approved \$18,600 as a budget amendment for computer replacement. The Executive Committee meets each month.

Marian Merewitz, the Board Secretary, read the Executive Committee minutes for May 18, 2009.



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MCT Board of Directors  
Executive Committee  
May 18, 2009

## Meeting of May 18, 2009

**Call to order** – 6:35 p.m.

### **Attendance**

Lee Klumpp, President  
Marion Hayes Hull, First Vice-President  
Dennis Courtney, Second Vice-President  
Marian Merewitz, Secretary

Also in attendance were:

Richard Turner, MCT Executive Director  
Don Katzen, Operations Director  
Debbie Billings, Accounting Director/ Human Resources Manager

### **Budget Discussion**

Richard, Debbie and Don presented additional cost cutting budget options due to further cuts from County.  
After discussion, the Executive Committee was supportive of what the staff presented.

**Adjourn** – 7:35 p.m.

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### **Executive Director's Report**

- Budget:  
The primary focus has been with the FY10 Budget. There have been on-going meetings and presentations to the County Council.
- Outreach:  
Calendar of events has been updated. Possible Outreach events should be emailed to Richard, Don or Marlyn.  
(See action items #1 and #2 listed below)

### **Operation Director's Report**

The report was previously distributed to the board. Highlights of the report were discussed. Don Katzen reviewed some of the highlights.

- Productions:  
Don reviewed many of the production projects underway.
- Technical & Network:

The inventory has begun and Debbie Billings is the Project Manager. It is estimated that inventory will be completed by May 22<sup>nd</sup>.

- Outreach:  
MCT was involved in Earth Day at Montgomery College.  
There was a discussion of the upcoming Fair coverage.  
Marlyn had a meeting with the Bethesda Urban Partnership, Government Center and Bethesda Chevy Chase Chamber members. They are trying to develop a youth program in Bethesda.
- Outside Revenue:  
Three new potential clients to bring in revenue were mentioned.  
(see action item #3 listed below)

Richard questioned the procedure for application and acceptance of possible Grants. Lee responded that acceptance of Grant money should be reviewed by the Executive Committee.

### **Committee Reports**

#### **Budget & Finance Committee –**

Darryl, the committee chair, reviewed the most recent financial statements.

A request was made that the Technology Committee review the GMT.  
(See action item #4 below)

#### **Unfinished Business**

A budget presentation was given to the board.

The Board discussed the FY10 Budget. The Board stressed the desire that employees not lose jobs. The Executive committee recommended using \$55,000 from MCT's reserves to fund the budget deficit. Lee took a straw poll asking members to vote on the following options:

1. Fund the budget deficit by using \$55,000 from MCT's reserve.
2. Fund the budget deficit by cutting the pension benefit contribution by half for one year.
3. Fund the deficit by using part of MCT's reserves and fund the other part by cutting the pension contribution.

Henry Hailstock moved and Greg Hamilton seconded a motion to reduce the employee pension contribution from 10% down to 5%. The motion passed – 9 for and 5 against and Marian Merewitz abstained.

An all-hands meeting will be scheduled to inform the staff of the pension reduction.

#### **Action Items**

1. A request to put the calendar on the website was made.
2. A number for how many members are paying user fees was requested.

3. A plan for advertising and marketing should be given to the board at the next board meeting.
4. GMT needs to go to the Board Strategic Planning and Technical Committees. Barriers to use of equipment, speed of remediation, equipment repair and down time need to be discussed.

### **New Business**

- Election of Board Vice-Presidents and Treasurer.

Merrill Hessel moved and Jim Klimaski seconded a motion to re-elect Marion Hayes Hull as first Vice-President, Dennis Courtney as second Vice-President and Darryl Lesesne as Treasurer. The motion passed unanimously.

- Lee asked all board committees to meet in the next month prior to the next full board meeting.

**Adjourn** – 10:30 p.m.